

Minutes of the Children's Partnership Senior Officers Group
Monday 11th July 2011, 09:30 – 11:30
 Room 2.11, Loxley House

Attendees

Ian Curryer	Corporate Director for Children and Families
Neil Fearn	Team Leader, Young People's Enthusiasm, Playworks (representing the Voluntary Sector)
Phyllis Brackenbury	Interim Assistant Director of Children's Services, CitiHealth Nottingham
Jean Pardoe	Chief Executive, Connexions
Simon Nickless	Chief Superintendent, City Divisional Commander, Nottinghamshire Police
Sheila Wright	Deputy Chief Officer and Director of Operations, Nottinghamshire Probation
Chris Wallbanks	Programme Manager Early Intervention and Partnerships, Nottingham City Council
Viv McCrossen	Service Manager Central Locality
Dot Veitch (minutes)	Early Intervention and Partnerships, NCC Children and Families
Mandy Smith	CAF and Lead Professional Manager, Nottingham City Council
Shirley Smith	Assistant Director of Children and Families Commissioning NHS Nottingham City
John Yarham	Director Economic Innovation and Employment, Nottingham City Council
Diana Corbett	Early Intervention Programme Support Officer, Nottingham City Council
Gayle Aughton	Early Intervention and Aspiration Project Officer, Nottingham City Council
Jane Belinda Francis	Head Teacher, Springfield Primary School

Apologies

Katy Ball	Head of Service, Early Intervention and Market Development, Nottingham City Council
Liz Asher	Projects Director, Playworks (Representing the Voluntary Sector)
Margaret McGlade	Local Safeguarding Children's Board (not scheduled attendance)

Item	Detail
1	<u>Welcome and apologies</u> <ul style="list-style-type: none"> ▪ Attendance and apologies noted as above.
2	<u>Minutes, matters arising and action log</u> <ul style="list-style-type: none"> • Minutes agreed • Actions completed or on track
Items for discussion	
3	<u>CAF update and progress report</u> <ul style="list-style-type: none"> • Session led by Mandy Smith (CAF and Lead Professional Manager) and Viv McCrossen (Service Manager Central Locality) • Report covered : performance and statistics management structure, regional activity, social care screening and an update on Quality Assurance Framework and recent audit findings • Very positive increase by 57 in CAF activity to 201 in first quarter • CAF team has moved to the Family and Community Teams and are managed by each locality. Viv McCrossen from central locality has the strategic lead in relation to CAF delivery. • Although CAF forms are being completed there was a concern raised by JBF over the level of action and required capacity in getting people around the table. Some schools have a capacity issue as there are higher levels of problems in their area. Could there be a quicker turn around for these schools? • Family Community Teams should be contacted at the earliest point as a single point of contact/pathway. There will be outcomes based feedback in the Autumn.

	<ul style="list-style-type: none"> • ECAF may support the capacity issue as it allows for members of the TAC (team around the child) to update progress in the action plan without actually attending a meeting. Performance monitoring in Children and Families will identify gaps between invitations and attendances. • NF asked if it would be possible for Steve McClaren to be notified of Voluntary Sector (VS) referrals as a member of the CAF and Integrated Processes Board Steve already receives quarterly CAF data. • MS noted that the CAF team are attending the Children and Young People's Network providers meeting on the 11th August to focus on performance management. • The low numbers of referrals which resulted in CAF completion by Local Authority staff is being explored • JBF concerned that children are waiting and there is not sufficient school capacity • PB said that a CAF improvement plan is in place • SS said that it would be helpful to see the level of achievement against planned outcomes • IC explained that focus had been on mandatory groups and we had held back from setting targets but we could now look at clearer information and targets. • Recommendations agreed
4	<p><u>Stronger Families Practitioners</u></p> <ul style="list-style-type: none"> • Session led by Diana Corbett (Early Intervention Programme Support Officer) and Gayle Aughton (Early Intervention and Aspiration Project Officer) • In May 2010 the S.O.G agreed to support the model through staff capacity to train and run group programmes. • The model has been very successful in terms of cost and domestic violence prevention and it has sustainability built in to the model through embedding DV expertise in the workforce. • Training to deliver the programme provides a very valuable professional development opportunity • DC asked for continuing commitment from partners in terms of staff capacity to be trained to deliver and support the programme • NF asked for an explanation of how the model works and if the VS were involved • DC explained that it was a unique model, parents and children were supported separately but concurrently and that the project is run by Women's Aid Integrated Services, who are within the VS and therefore have close links • SW stated that he was interested in long term effectiveness being evidenced • IC stated that effectiveness has been shown by the lower repeat incident rate, the project will be asked to come back to deliver a presentation on the strength of the evidence of impact • Recommendation agreed.
5	<p><u>Science City</u></p> <ul style="list-style-type: none"> • Session led by John Yarham (Director Economic Innovation and Employment) • JY stated that Nottingham was developing a Science City Award to recognise schools and colleges that embed Science, Technology, Engineering and Mathematics (STEM) learning into their curriculum • JBF thought that this was a great idea to drive up employability and asked if there was any intention to go wider than the city. In terms of STEM career routes we would need to look at tracking systems. • JY stated that Science City relates to the Local Enterprise Partnership so already has links with Nottinghamshire County, Derby and Derbyshire Councils. • 'Invest in Education Science Festival' is a two week festival in schools, museums and parks rolling out across the country – possibly 2012/2013 for Nottingham. There is a move from University led to Industry led. • SN suggested there would be opportunities for private sector to get involved • Paper to go to September CP Board • Recommendations agreed.
6	<p><u>Proposed Partnership Operation</u></p> <ul style="list-style-type: none"> • Session led Chris Wallbanks (Programme Manager Early Intervention and Partnerships) and Ian Curryer (Corporate Director for Children and Families)

	<ul style="list-style-type: none"> • The SOG recognised the value added through the Children's Partnership and the successes and were asked to review the frequency of meetings, membership and criteria for agenda issues in light of CP Board and emerging Health and Well-being Board (HWB) • JBF suggested that the SOG had great strength in the people around the table and that the size of the group made for swifter decision making • IC stated that the frequency of meetings could be changed i.e. the Board could meet more regularly with smaller agendas to increase mobility • SN raised the fact that One Nottingham were reviewing governance and that we needed more information on HWB • IC stated that there was to be a HWB seminar in September which will give more clarity to the situation. Recent changes in Councillors had resulted in new manifesto pledges which would lead to an amended Council Plan which could affect the Children and Young People's Plan and a review of the Community Strategy • The group agreed that it needed to test out its achievements. If SOG hadn't taken these areas forward who would under any new arrangements? • SN stated that the group needed to look at achievements and future plans to form the basis of any decision on closing, continuing or evolving • It was agreed that some agenda items could be discussed in a virtual forum but not all, for example discussions on performance and safeguarding. • IC asked that in this period of review could the group give the Chair license to reference items against requirements and decide if issues were for virtual discussion, to be pushing forward to the Board or if a SOG meeting was required • A future Partnership Operation paper is to go to September's Board meeting • The group was reminded that the August meeting had already been cancelled and that the dates of future meetings will be confirmed.
7	<u>Forward plan</u> <ul style="list-style-type: none"> • Any comments/additions to DV
8	<u>AOB</u> <ul style="list-style-type: none"> • No AOB
	<u>Next meeting</u> 05.09.2011 9.30 – 11.30 Room 2.11 Loxley House Report deadline 24 th August Apologies already given by JBF and SS